



401 East Jackson Street, Suite 3300, Tampa, FL 33602 United States.

EMPLOYMENT OFFER LETTER

Congratulations! We are happy to inform you that you have been selected to fill the remote position at Aspen RxHealth LLC. We received various applications from various candidates but based on your stand-out expertise and professionalism during the hiring process, the management of Aspen RxHealth has decided to hire you as one of our remote workers, and we do hope you put in your best to elevate the company.

Title: Data Entry Specialist (Remote)

Date of Commencement: 6/5/2026

Role Overview: You will be responsible for managing and processing data efficiently, maintaining accurate digital records, and supporting administrative workflows.

Work Structure: This is a fully remote position requiring a commitment of 40 hours per week (Monday – Friday, 8:00 AM – 4:00 PM).

Compensation Package

- Training Period: \$25/hour
- Post-Training: \$35/hour
- Payment Cycle: Bi-weekly via direct deposit

Employee Benefits: Eligible benefits include health coverage, paid time off, and participation in our employee wellness and retirement programs.

Confidentiality & Compliance: All employees are required to maintain strict confidentiality and adhere to company policies and data protection standards.

We are confident you will be able to make a significant contribution to the success of our company and look forward to having you on board.

I, James Lavala accept the offer as outlined above.

Signature: James Lavala Jr.

Date: 6/5/2026

